



CITY OF  
**West Linn**

May 24, 2016

Adam Hoesly & Matt Edwards  
Edwards Group LLC  
14102 Goodall Road  
Lake Oswego, OR 97034

SUBJECT: MIP-16-01 application for 2-Lot Minor Partition at 1925 19<sup>th</sup> Street.

Dear Adam and Matt:

You submitted this application on April 4, 2016. The Planning and Engineering Departments found that this application was incomplete on April 28, 2016. Additional information was subsequently provided on May 19, 2016 and the application has now been deemed **complete**. The city has 120 days to exhaust all local review; that period ends September 16, 2016.

Please be aware that a determination of a complete application does not guarantee a recommendation of approval from staff for your proposal as submitted – it signals that staff believes you have provided the necessary information for the Planning Director to render a decision on your proposal.

A 20-day public notice will be prepared and mailed. This notice will identify the earliest potential decision date.

Please contact me at 503-723-2542, or by email at [jarnold@westlinnoregon.gov](mailto:jarnold@westlinnoregon.gov) if you have any questions or comments.

Sincerely,

Jennifer Arnold  
Associate Planner